PINEWOOD PROPERTY OWNERS’ ASSOCIATION

4th of July Parade

Standard Operating Procedures

Contact Coconino County Public works, request permit. See contact list below. They will send forms and instructions.

Need letter from Coconino County Sheriff approving the use of Munds Park CERT for traffic control and staging. May be able to just give County a list of CERT volunteers.

Need letter from Fire Chief approving parade route etc. He has letter on file.

Need liability insurance policy, $1 million and $2 million aggregate for the day. PPOA insured with Coconino County and Munds Park CERT co-insured. Use McCullough Insurance Agency.

Need to order portable toilets. Order four, deliver July 3, pick up July 5. Contact PCC for placement.

Signs are stored in the CERT storage locker at CCC Mini-Storage.

Need vehicle and driver for Parade Sponsor.

Need vehicle and driver for Grand Marshal.

When the Grand Marshal is chosen, take the magnetic sign to Sign-A-Rama to have the person’s name put on it. After the parade remove the name.

Give Jan Toth the contact information for the Grand Marshal so she can do an interview for The Pinewood News.

Contact the various trash haulers to tell them of the closing of Pinewood Blvd.

Arrange clean up after the parade.

PARADE CONTACT LIST


Gerry Blair, Coconino County Sheriff, 226-5089, cell 699-3721

John Cox, McCullough Insurance Agency, 420 N. Humphreys, Flagstaff, AZ 86001, 774-3345. Liability coverage of $1 million and $2 million aggregate. PPOA as insured with CERT and Coconino County as additional insured’s.
TOILETS, PORTABLE

- First Class Portable Toilets, 433-6686
- H & R Septic Service, 526-0206
- Steve’s High Country Sanitation, 856-0474
- Waste Management, 1-877-888-6349 or Nancy Carrels 602-723-8505

TRASH HAULERS

- Northern Arizona Waste Systems (NAWS) 213-9007
- Norton Environmental 556-9900
- Waste Management, 1-877-888-6349

Sign-A-Rama, 2333 E. Spruce Ave, 86004, 714-0740

108TH Army Band, Therese Kerbey. Office 602-267-2876. Cell 602-692-1826. tdkerbey@cox.net

Vaun and Leigh Skellenger, Northern Arizona All Airborne Chapter, Inc. 82nd Airborne Division Association, P.O. Box 28049, Prescott Valley, AZ 86312-8049. Home 7241 Paseo Escondido, Prescott Valley, AZ 86314. 928-772-5931. Email skeliconst@commspeed.net Color guard.